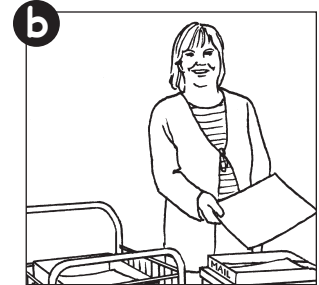
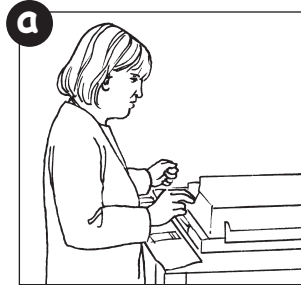


Allison works in an office

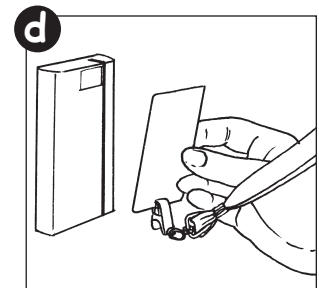
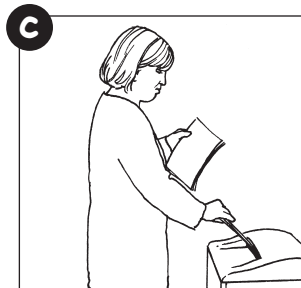
What does Allison do every day at her job?

☞ Match the sentences with the correct picture.
Write the letter of the picture on the line.

1. _____ Allison puts mail
in the in-basket.



2. _____ She faxes documents.



3. _____ She makes photocopies.

4. _____ She makes coffee.



5. _____ She unlocks doors
with a key card.

6. _____ She shreds papers.

☞ What did Allison do at work last week?
Point to the pictures and make a sentence in past tense.

Art: Nola Johnston

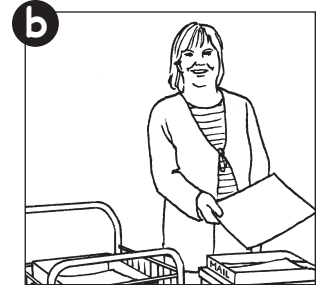
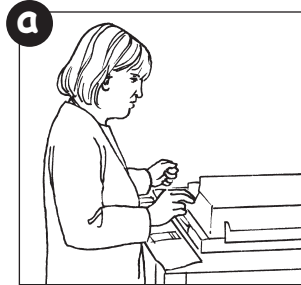
☞ Answers on page 2

Answers – Allison works in an office

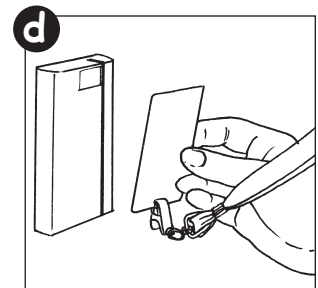
What does Allison do every day at her job?

☞ Match the sentences with the correct picture.
Write the letter of the picture on the line.

1. b Allison puts mail
in the in-basket.



2. e She faxes documents.



3. a She makes photocopies.

4. f She makes coffee.



5. d She unlocks doors
with a key card.

6. c She shreds papers.

Art: Nola Johnston