

Allison works in an office



computer

Allison is sitting
at her desk.

Allison has worked
for the Alberta government
for 23 years.
She is a mail clerk.

Allison works
in downtown Edmonton.
She likes working there.
She likes talking
to her co-workers too.



downtown Edmonton

Allison works from 8:15 a.m.
to 4:30 p.m. Monday to Friday.

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What does Allison do every day?

- She delivers mail.



mail cart

in-basket

- She faxes documents.



fax machine

- She makes coffee.



coffee machine

- She shreds papers.



shredder

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- She makes photocopies.



photocopier

- She uses a key card.



A key card unlocks doors.

This article first appeared in the May–June 2006 issue of English Express.

2009 update

- ✓ Allison still works for the Alberta government. She is learning to type now.
- ✓ Allison likes to go bowling in her free time. She is taking drama classes too.



Photos—downtown Edmonton, keyboard, stage: iStockphoto; Allison at work: Bev Burke; Allison bowling: Maureen Day