

## Literacy and Learning Symposium 2020



### Planning, Registration and Accommodation Tipsheet

The Literacy and Learning Symposium is the CALP system's premiere provincial PD event of the year! When you attend, you get practical, hands-on information, gain knowledge of tools, strategies and tactics that will enhance your ability to support learners, learn about new trends, and make all kinds of new connections to build your own community of practice.

To make planning and registration as easy as possible, we've put together a few tips to help you get started!

### TIPS FOR PLANNING TO ATTEND SYMPOSIUM 2020:

<b>What</b> is Symposium?	Three and a half days of professional development, training and networking for CALPs and adult learning partners, including: <ul style="list-style-type: none"> <li>• Keynote Presentations</li> <li>• Networking Sessions</li> <li>• Two-day, One-day, Half-day and 80-90-minute Breakout Sessions</li> </ul>
<b>When</b> is Symposium 2020?	Tuesday, September 29 <sup>th</sup> to Friday, October 2 <sup>nd</sup> , 2020
<b>Who</b> should attend?	Registration is for Community Adult Learning Program (CALP) staff, facilitators, instructors, volunteer tutors, board members, partners and system stakeholders.
<b>Where</b> do you register?	Registration is online at <a href="http://www.calp.ca">www.calp.ca</a> . Click on the " <a href="#">Symposium</a> " tab at the top. Each attendee must <b>pre-register</b> online to attend.
<b>What</b> is the registration fee?	Symposium registration is a flat fee of <b>\$175.00</b> .  You may choose to attend <b>from one day up to the full 3.5 days</b> . Registration fee is per person and registrations are <b>non-transferable</b> (you may not share your registration with other individuals).
<b>When</b> should you register?	Registration is on a first-come, first-served basis and space is limited in most training sessions! Register <b>early</b> if you want to attend a particular session. Last day for registration is <b>Wednesday, September 16, 2020</b> .

<p><b>How</b> to choose the right sessions and design your personal agenda?</p>	<p>Look at the agenda and schedule under the “<b>Program</b>” tab on the website. You can also print off the <b>Breakouts At-a-Glance</b> and/or the complete list of session descriptions for <b>Wednesday</b> and <b>Thursday</b>, for easy reference.</p> <p>Be sure to refer to the “Purpose”, the “Learning Objectives” the “Session Threads” and the “Intended Audience” for each session to determine if it is right for you.</p> <p>Talk with your fellow staff, other CALPs, and/or call your Regional Support Staff to get their suggestions on what might be right for you.</p>
<p><b>Where</b> is Symposium 2020?</p>	<p>DoubleTree by Hilton West Edmonton, 16615 - 109 Avenue NW, Edmonton</p>
<p><b>What</b> is the hotel cost?</p>	<p>The negotiated group rate for a Deluxe Standard Guest Room is <b>\$142 (plus taxes)</b>.</p> <p><b>NOTES:</b></p> <ul style="list-style-type: none"> <li>• <i>Symposium Delegates are responsible for booking and paying for their own rooms. Please book early. When considering your accommodation needs, please note that sessions will start at 9:00 a.m.</i></li> <li>• <i>Hotel Room Cancellations: Please review your hotel room booking/s prior to attending. 48 hours’ notice is required for room cancellations</i></li> </ul>
<p><b>How</b> do you book a hotel room?</p>	<p><b>By Phone:</b> 780-484-0821 or toll free 1-800-661-9804</p> <p>Be sure to provide the following information:</p> <p><b>Group Name:</b> Literacy &amp; Learning Symposium 2020 <b>Group Code:</b> L20</p> <p><b>IMPORTANT NOTE:</b> Symposium Delegates making reservations by phone must mention they are attending the “Literacy &amp; Learning Symposium 2020” to receive the negotiated rate.</p> <p><b>Online:</b></p> <p>The Hotel has set up a registration page for our event. Book online to be sure you get the conference rate, please go to the Literacy and Learning Symposium 2020 Hotel page at: <a href="https://doubletree.hilton.com/en/dt/groups/personalized/Y/YEGNMDT-L20-20200928/index.jhtml?WT.mc_id=POG">https://doubletree.hilton.com/en/dt/groups/personalized/Y/YEGNMDT-L20-20200928/index.jhtml?WT.mc_id=POG</a></p> <p>Book early to make sure you get the room you want! Rooms will be held in our group block until <b>Friday, September 18<sup>th</sup>, 2020</b>.</p> <p><b>Note:</b> <i>If you choose to book your room/s through a third party provider, you do so at your own risk.</i></p>
<p><b>What</b> to expect at Symposium 2020 (What 2019 participants said)?</p>	<ul style="list-style-type: none"> <li>• <i>“Understanding better Adult Foundational Learning.”</i></li> <li>• <i>“All of it.... but learning how to better provide for my learners was the most relevant.”</i></li> <li>• <i>“The classes were fantastic, but the networking was also a huge key to my professional development.”</i></li> </ul>