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## Community Adult Learning Program Application - Expanded Service Grant FAQ's

### Who can apply for these funds?

Organizations currently funded directly through Advanced Education's CALP grant are eligible to apply. Organizations must be in good standing as outlined in the *CALP Guidelines* to qualify for this grant.

### When does my organization need to spend the funds?

Funds can be spent over the course of your CALP organization's existing 3-year CALP grant, ending June 30, 2024. Each organization will indicate how much of the funds will be spent in each year of the grant term.

### What can I use this one-time funding for?

Refer to the CALP Guidelines for a list of eligible and ineligible expenses (Section 7.1 and 7.2).

### Can we apply for an additional \$5000 over our current yearly allotment for Furniture, Fixtures and Equipment?

Yes, this is a one-time exception. The Expanded Service Grant allows a CALP organization to apply for an additional \$5000 per year of the 3-year CALP grant term (total of up to an additional \$15,000) to expenses related to Furniture, Fixtures and Equipment.

### How does my organization know how much funding to apply for?

You can apply for a total amount between \$50,000 and \$100,000 over the term of the CALP grant. Each CALP must identify their needs and propose a plan to address those needs. Please note that you may be approved for a smaller amount than you requested. You may choose to budget funds in any of the budget years. You do not need to budget the same amount (or any amount) in each of the years.

### What are additional examples of programs or services that I can use this one-time funding for?

- Additional staff (e.g., Hiring a paid tutor(s))
- Building relationships or renew relationships in community (e.g., Indigenous communities, newcomers, etc.)
- Professional Development (e.g., Training new staff and volunteers (including board members))
- Learner Support Services (LSS) (e.g., Expanding office hours and service locations)
- Community Capacity Building (CCB) programs (e.g., Supporting workplace readiness and safety)

### When will I receive the funds?

Successful applicants will receive the total additional grant funds in one payment no later than June 30, 2022.

### When can I start spending?

Successful applicants will be notified by the end of March. Once approved, funds can be spent beginning April 1, 2022, based on your approved budget.

### Will this additional funding be available in future grant applications?

No. This is one-time funding. This is not an ongoing grant increase.

### How will I report on these funds?

Reporting on these funds will be included in your regular CALP Annual Report to Advanced Education.

### Who should I contact if I have questions about the application?

Contact Advanced Education [AE.FoundationalLearning@gov.ab.ca](mailto:AE.FoundationalLearning@gov.ab.ca) and/or attend the 'Ask AE Anything about the CALP Expanded Service Grant' session on March 7, 2022 11:30 am – 1:00 pm.

### If I need assistance brainstorming for my application who do I contact?

Reach out to the Community Learning Network (CLN) team or to your Regional Support Staff (RSS).

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