

# Literacy and Learning Symposium 2023

## \*In-Person Attendee Survival Guide

The CLN Board and Staff are proud to be your hosts for this annual professional development event. We look forward to hosting approximately 300 people from across Alberta this year.

This year, the theme for the Symposium is:

**SPARK: Learning. Connections. Inspiration. Curiosity. Innovation.**

Throughout the Symposium, if you have any questions or concerns, please feel free to come to the Registration and Information desk or talk to any CLN Staff or Board member.

To help you get the most out of this event, here are a few tips to make this a great experience.

## The Basics

### Food (May 11-12<sup>th</sup>):

**Breakfast and Lunch** will be provided for Symposium attendees both days of the event. Meals are served buffet-style in the foyer outside of the Conference Ballrooms. Breakfast is from 8:00 a.m. – 9:00 a.m. and lunch is from noon – 1:00 p.m.

**Morning and Afternoon Snacks** will be provided at 10:00 a.m. and 2:30 p.m. on Thursday and at 10:00 a.m. on Friday

**Dinner** is available at the hotel restaurant, Stages Kitchen and Bar. There are also a variety of restaurants within five km. If you prefer something quieter, the hotel offers room service

**IMPORTANT NOTE:** If you have any **allergies** or **dietary restrictions**, please be sure you include them on your personal CALP Portal account when you register. On site, simply identify yourself to any member of the hotel banquets team and they will provide you with a meal that meets your needs based on the information that you provided.

### Hotel Guest rooms:

A block of rooms has been reserved for the Literacy & Learning Symposium 2023 at the:

DoubleTree by Hilton Hotel West Edmonton, 16615 - 109 Avenue NW, Edmonton, AB

The negotiated rate for a Deluxe Room is \$149 (plus taxes).



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Hotel rooms will be held in our group block at the negotiated rate until April 19<sup>th</sup>, 2023. Symposium Attendees must mention they are attending the “Literacy & Learning Symposium 2023” to receive the negotiated rate. To book your room, phone 780-484-0821 or toll free 1-800-661-9804 and provide the following information:

**Group Name:** Literacy & Learning Symposium 2023

**Group Code:** LLI

**Note:** When considering your accommodation needs, please note that breakfast is provided each morning starting at 8:00 a.m. in foyer outside of the Conference Ballrooms. Sessions will begin at 9:00 a.m.

### Clothing:

**Dress in layers!** The temperature within the hotel and from room to room can fluctuate, based on the weather, the size of the room, the number of people in a room, or the learning activities taking place. Cardigans, shawls and/or wraps are highly recommended, as they are easy to put on or take off depending on the temperature in the hotel and breakout session rooms.

**Wear comfortable shoes!** There’s a fair bit of walking between the different areas of the hotel.

## Pro Tips to get the Most out of your Symposium In-Person Experience

The Literacy and Learning Symposium is a whirlwind of learning and networking. Be sure to manage your own time and energy so you get the most out of your time with us.

**When and where are things happening?** Stop by the Symposium Registration and Information desk. Each day, we will post signage of the day’s events, and a large map of the hotel. (**Note:** We will be using two areas of the hotel for our plenary sessions and breakout rooms and both are located on the main level of the hotel – the Conference Ballroom area and the Silverbirch Conference Centre area).

**Chime Live Custom Branded App:** Each Symposium attendee will be given access to Chime Live via your **email and a pre-set password**, which will provide all the information, activities and



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entertainment that you will need for a great Symposium experience. Our customized event app will have agendas, personal schedules, maps, tips and links to session feedback forms.

**Note:** Your password to access the event will be automatically generated and will NOT be the same as your CALP Portal password.

**Making New Connections:** We hope that you will take the opportunity for networking and connecting with other attendees in-person throughout the Symposium.

**Fireside Chat (SBCC #4):** If you are looking for a quiet and informal place to connect, share and learn from one another, but do not want to leave it to chance, come to the Fireside Chat room. This living room format meeting place is a flexible space where you can engage in purposeful networking in a cozy, private nook.

**\*New Inspiration Playground & Break (Thursday AM and PM breaks and Friday AM break):**

Come discover the \*NEW Inspiration Playground to find what sparks you –

**Learning. Connections. Inspiration. Curiosity, Innovation.**

This is not your regular coffee break! Gather here and you will find interactive moments, resource showcases, photo ops, games, one-on-one and small group networking opportunities and more. Come and go, explore, play, connect and let your imagination run wild.

## Symposium Social Event

**Symposium Social: Thursday, May 11<sup>th</sup>** Following the breakout sessions, join us for a casual social in the Connections Café - SilverBirch Conference Centre from 5:00 p.m. – 6:30 p.m. Hot and cold appetizers will be served, cash bar on site, door prizes to be won!

## Self-care, Shopping and Entertainment

**Energizing Tips:** Our brains are like sponges – they can only absorb so much. Consider trying a few simple things to help you stay energized and ready to learn during the event.

- Pack your favourite nutritious snacks for downtime in your room
- Try not to overwork yourself beforehand



**May 9-12**



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- Carve out downtime while at the event
- Get enough sleep
- Eat smart and drink lots of water
- Take breaks and get outdoors from time to time



**Green Spaces:** Need to get outside for a power walk or a few minutes of fresh air to recharge? Just cross Mayfield Road in front of the hotel to find a quiet greenspace protected by a sound barrier. If you want to venture a little farther, there are several other parks within walking distance, easily found using Google Maps.

**Fitness:** Attendees who are staying at the DoubleTree are welcome to access the hotel's complimentary indoor pool and fitness room at no extra cost.

**West Edmonton Mall** is five km from the hotel.

**Mayfield Dinner Theatre** is located in the hotel. Tickets can be purchased in advance at <https://mayfieldtheatre.ca/> or at the Box Office on site.

**Symposium 2023 will be a great PD opportunity to spark learning, connections, inspiration, curiosity and innovation!**

**We look forward to seeing you there!**

