

## Literacy and Learning Symposium 2024 Planning, Registration and Accommodation Tipsheet



The Literacy and Learning Symposium is the CALP system's premiere provincial PD event of the year! When you attend, you receive practical, hands-on information,

and gain knowledge of tools, strategies and tactics that will enhance your ability to support learners, learn about new trends, and make new connections to build your own community of practice.

To make planning and registration as easy as possible, we've put together a few tips to help you get started!

## TIPS FOR PLANNING TO ATTEND SYMPOSIUM 2024:

What is Symposium?	<ul> <li>Two and a half days of professional development, training and networking for CALPs and adult foundational learning partners, including:</li> <li>Opening &amp; Closing Ceremonies</li> <li>Keynote Presentations</li> <li>75-minute and 2-part Breakout Sessions</li> <li>Adult Learner Speakers</li> <li>Regional Communities Sessions</li> <li>Inspiration Playground</li> <li>*NEW CALPx Talks</li> </ul>
When is Symposium 2024?	April 30 <sup>th</sup> to May 2 <sup>nd</sup> (In-person in Edmonton)
Who should attend?	Registration is for Community Adult Learning Program (CALP) staff, facilitators, instructors, volunteer tutors, board members, partners and system stakeholders
Where do you register?	Registration is online at <u>www.calp.ca</u> . Click on the " <u>Symposium</u> " tab in the menu at the top. Each attendee must <b>pre-register</b> online to attend.
What is the registration fee?	<ul> <li>\$175 per person</li> <li>You may choose to attend from one day up to the full 2.5 days.</li> <li>Note: Registration forms must be completed for each individual participating. Registration fee is per person and registrations are non-transferable (you may not share your registration with other individuals).</li> </ul>
When should you register?	Registration is on a first-come, first-served basis and space is limited in most training sessions! Register <b>early</b> if you want to attend a particular session. Last day for registration is <b>Friday, April 12</b> <sup>th</sup> , <b>2024</b> .
How should you choose the right sessions and design your personal agenda?	Look at the agenda and schedule by clicking " <b>Program</b> " on the sidebar menu under the " <b>Symposium</b> " tab on the website. You can also print off the " <b>Breakouts At-a-Glance</b> " and/or the complete list of session descriptions for <b>Wednesday</b> and <b>Thursday</b> , for easy reference.
	Be sure to refer to the "Purpose", the "Learning Objectives" the "Primary Session Threads" and the "Intended Audience" for each session to determine if it is right for you.
	Talk with your fellow staff, other CALPs, and/or call your Regional Support Staff to hear their suggestions.
Where is Symposium 2024?	In-person at the DoubleTree by Hilton West Edmonton, 16615 - 109 Avenue NW, Edmonton







What is the hotel cost?	<ul> <li>The negotiated group rate for a Deluxe Standard Guest Room is \$159 (plus taxes). Check-in time is 4:00 p.m. and check out is by 12:00 p.m.</li> <li>NOTES: <ul> <li>Symposium Attendees are responsible for booking and paying for their own rooms. Please book early. When considering your accommodation needs, please note that breakfast will start at 8:00 a.m. with sessions to follow.</li> <li>Hotel Room Cancellations: Please review your hotel room booking/s prior to attending. All individual guestroom cancellations must be received by the hotels' Reservations Department 48 hours prior to arrival.</li> </ul> </li> </ul>
How do you book a hotel room?	<ul> <li>By Phone: directly at 780-484-0821 or toll free at 1-855-610-8733</li> <li>Be sure to provide the following information:</li> <li>Group Name: Literacy &amp; Learning Symposium 2024 room block</li> <li>IMPORTANT NOTE: Symposium Attendees making reservations by phone must mention they are attending the "Literacy &amp; Learning Symposium 2024" to receive the negotiated rate.</li> <li>Online: The Hotel has set up a personalized web page/link for our event. To book online at the Symposium guestroom rate (credit card will be required), please go to the Literacy and Learning Symposium 2024 Hotel page at: <a href="https://www.hilton.com/en/attend-my-event/literacyandlearningsymposium/">https://www.hilton.com/en/attend-my-event/literacyandlearningsymposium/</a></li> <li>Book early to make sure you get the room you want! Rooms will be held in our guestroom block until Friday, April 12<sup>th</sup>, 2024.</li> <li>Note: If you choose to book your room/s through a third-party provider, you do so at your own risk.</li> </ul>
What should you expect from Symposium 2024 (testimonials from past attendees)?	<ul> <li>"I felt like there were a lot of opportunities to connect with other CALP'ers, and I really appreciated that! I really liked the Inspiration Playground! It was an excellent space to facilitate conversations, and I was happy to return to it several times over the course of the event. I enjoyed the sessions I attended and found them very informative. I thought the whole flow of sessions, keynotes, and activities was excellent!"</li> <li>"Excellent. I feel rejuvenated, affirmed, curious, connected, valued. More purposeful. More positive. More resourceful. More trusting of out of the box ideas. So well done, thank you!"</li> <li>"Loved my first symposium so much. Was all I had expected and more. Looking forward to next year already!"</li> <li>"Excellent work planning, organizing, producing, preparing, and generally making delegates feel welcome and part of a vital service. Thank you!"</li> </ul>

