

Literacy and Learning Symposium 2024 Attendee Survival Guide

The CLN Board and Staff are proud to be your hosts for this annual professional development event. We look forward to hosting approximately 300 people from across Alberta this year.

This year, the theme for the Symposium is:
“The Power of Community”

Throughout the Symposium, if you have any questions or concerns, please feel free to come to the Registration and Information Desk or talk to any CLN Staff or Board member.

To help you get the most out of this event, here are a few tips to make this a great experience...

The Basics

Food:

Breakfast and Lunch are provided for Symposium attendees each day of the event. Meals are served buffet-style in the foyer outside of the Conference Ballrooms. Breakfast is from 8:00 a.m. – 9:00 a.m. and lunch is from 12:00 – 1:00 p.m.

Morning and Afternoon Snacks are provided each day in the foyer outside of the Conference Ballrooms.

Dinner is available at the hotel restaurant, Stages Kitchen and Bar, until 11:00 p.m. There are also a variety of restaurants within 5 km. If you prefer something quieter, the hotel offers room service until 11:00 p.m.

IMPORTANT NOTE: If you have any **allergies** or **dietary restrictions**, please be sure they are noted on your Symposium registration form. Once onsite, simply identify yourself to any member of the hotel banquets team and they will provide you with a meal that meets your needs based on the information you provided.

Hotel Guest rooms:

A block of rooms has been reserved for the Literacy & Learning Symposium 2024 at the DoubleTree by Hilton Hotel West Edmonton, 16615 - 109 Avenue NW, Edmonton, AB

The negotiated rate for a Deluxe Room is \$159 (plus taxes).



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Hotel rooms will be held in our group block at the negotiated rate until **April 12th, 2024**. Symposium Attendees must mention they are attending the “Literacy & Learning Symposium 2024” to receive the negotiated rate. To book your room, phone the hotel directly at 780-484-0821 or toll free at 1-855-610-8733 and provide the following information:

Group Room Block Name: Literacy & Learning Symposium 2024



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Note: When considering your accommodation needs, please note that breakfast is provided each morning starting at 8:00 a.m. in foyer outside of the Conference Ballrooms. Sessions will begin at 9:00 a.m.

Clothing:

Dress in layers! The temperature within the hotel and from room to room can fluctuate, based on the weather, the size of the room, the number of people in a room, or the learning activities taking place. Sweaters/layers are highly recommended, as they are easy to put on or take off, depending on the temperature in the hotel and breakout session rooms.

Wear comfortable shoes! There’s a fair bit of walking between the different areas of the hotel.

Pro Tips to get the Most out of your Symposium In-Person Experience

The Literacy and Learning Symposium is a whirlwind of learning and networking. Be sure to manage your own time and energy so you get the most out of your time with us.

When and where are things happening? Stop by the Symposium Registration and Information Desk. Each day, we will post signage of the day’s events and can provide you with a map and/or directions. (**Note:** We will be using 2 areas of the hotel for our plenary sessions and breakout rooms and both are located on the main level of the hotel – the Conference Ballroom area and the SilverBirch Conference Centre area).

EventMobi Event App: Each Symposium attendee will be given access to our EventMobi Event App via your registration email a week prior to the Symposium. You will be provided with information about how to download the EventMobi App from the Apple App Store or Google Play through the **EventMobi Universal App** to access event information, network with other attendees, view your schedule, explore the venue, submit feedback forms and more.



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Making New Connections: We hope that you will take the opportunity for networking and connecting with other attendees in-person throughout the Symposium.

Inspiration Playground & Break (Tuesday afternoon, Wednesday morning and Thursday morning):



Come discover the Inspiration Playground to be inspired –

Drop in and visit “Anywhere Anytown Alberta” for your coffee break and experience “**the power of community**”. Gather here for interactive moments, intriguing conversations, creative expression, resource showcases, self-care and some surprises. Come and go, explore, play, connect, have fun and release your imagination.



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Symposium Social Event

Symposium Block Party: Wednesday, May 1st Following the breakout sessions, join us for a casual social in the Connections Café - SilverBirch Conference Centre from 5:00 p.m. – 6:30 p.m. Hot and cold appetizers will be served, there will be a cash bar on site, and door prizes to be won!

Self-care, Shopping and Entertainment

Energizing Tips: Our brains are like sponges – they can only absorb so much. Consider trying a few simple things to help you stay energized and ready to learn during the event.

- Pack your favourite nutritious snacks for downtime in your room
- Try not to overwork yourself beforehand
- Carve out downtime while at the event
- Get enough sleep
- Eat well and stay hydrated
- Take breaks and get outdoors from time to time

Green Spaces: Need to get outside for a power walk or a few minutes of fresh air to recharge? Just cross Mayfield Road in front of the hotel to find a quiet greenspace protected by a sound



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barrier. If you want to venture a little farther, there are several other parks within walking distance, easily found using Google Maps.

Fitness: Attendees who are staying at the DoubleTree are welcome to access the hotel's complimentary indoor pool and fitness room at no extra cost.

West Edmonton Mall: located 5 km from the hotel.

Mayfield Dinner Theatre: located in the hotel.

Tickets can be purchased in advance at <https://mayfieldtheatre.ca/> or at the Box Office on site.



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Symposium 2024 will be a great PD opportunity to build on

“The Power of Community”

We look forward to seeing you there!

